



Donor Privacy Policy

Sherbrooke Foundation Inc. (SFI) is committed to respecting the privacy of donors, in compliance with the Personal Information Protection and Electronic Documents Act (PIPEDA), Health Information Protection Act (HIPA), and Local Authority Freedom of Information Protection and Privacy (LA FOIP).

SFI collects and maintains donor information that:

- Is required for fundraising purposes;
- Is available for the donor to see on request;
- And is securely stored, accessed, and destroyed as appropriate.

This includes:

- Contact information;
- Giving information;
- Information on events attended, mailings received, meetings, and requests for information;
- And information provided by the donor in the form of interests, comments, or preferences.

SFI uses donor information to understand their interests in its mission and to provide updates on SFI charitable programs and impact.

Information shall be accessed by staff, board members, volunteers, and consultants only on a “need-to-know” basis for their job duties.

SFI shall not share donor information with any third party without permission.

In the event of a privacy breach, donors affected will be informed in a timely manner.

Inquiries about the Donor Privacy Policy can be directed to the Foundation at donations@sherbrookefoundation.ca or (306) 655-3632.

Donor Privacy Statement

All donor information shall be kept strictly confidential by Sherbrooke Foundation, its staff, volunteers, and consultants, unless permission is obtained to release such information. Read the Sherbrooke Foundation full Donor Privacy Policy [here](#), or contact the Foundation at donations@sherbrookefoundation.ca or (306) 655-3632.

The Donor Privacy Statement shall be published on the website and in fundraising communication materials.